

## **Academic Appeals Policy**

### **Graduate School of Biomedical Sciences (GSBS)**

Students have the right to appeal decisive academic actions, such as:

- Dismissal from a program
- Failure of a qualifying exam, competency exam, or thesis defense
- A course grade submitted to the University Registrar

A matriculated student has 10 business days from the relevant action to appeal. If a student appeals a dismissal immediately, they are ordinarily permitted to continue in the program pending the outcome of the appeal process.

An appeal must be made in writing to GSBS Executive Council who will consider whether the student's circumstances reasonably warrant a change to the action. A student should discuss their case with their Program Director or another faculty advisor prior to submitting their appeal. Executive Council may request other relevant individuals to supply information in writing. Executive Council may also request to meet in person with the student and any other relevant individual, but is not obligated to do so. The student has the right to meet with Executive Council and to be accompanied by an advocate.

After deliberation, Executive Council will vote whether to affirm, reject, or modify the academic action. A response letter will be sent to the student from Executive Council and signed by the Senior Associate Dean.

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Adopted: September 26, 2019