



Rowan-Virtua School of Translational Biomedical Engineering and Sciences

Satisfactory Academic Progress (SAP) Academic Plan

It has been determined that you will need more than a single semester in order to either meet the GPA or PACE requirements, or you have exceeded the MAXIMUM number of credits allowed for your degree program. To maintain eligibility for financial aid you must fulfill the conditions outlined in this academic plan until you meet SAP requirements as described in the SAP policy.

Student's Name (please print): _____ Banner Student ID: _____

First Term Attended: Fall Spring 20_____

TBES Degree Program: MCBN-PhD MCBN-MS ANS-MS MBS MHP-MS

TBES Certificate Program: ANS (Anatomical Sciences) CBS (Biomedical Sciences) MHP (Histopathology)

Program Director or Designee's Name: _____

Instructions: This agreement represents a contract between you and the Office of Financial Aid. Schedule an appointment with your program director to complete this form. Both you and your program director must sign this form. Submit the completed form to the Stratford Campus Financial Aid Office. No financial aid will be disbursed until this form is received and approved by our office.

Important Notes:

At the end of each semester, the financial aid office will confirm your fulfillment of these conditions. If you fail to meet the outlined requirements you will not qualify for future assistance until you meet SAP standards on your own. If, however, you encounter new extenuating circumstance(s) not reported in prior appeals, an additional appeal may be submitted for consideration.

You have the option to attend Rowan and pay your tuition and fees using your own funds until you achieve SAP, without submitting an appeal.

In accordance with federal regulations, if you will not complete your degree or meet GPA and/or minimum completion standards before reaching your program's MTF (maximum timeframe), your appeal cannot be approved. In other words, you have to be able mathematically to reach the GPA required for graduation within 150% of the number of credits required for graduation.

There are lifetime limits to Federal and State financial aid. Students who receive financial aid and do not progress towards their degree may exhaust their financial aid eligibility before finishing their degree program. Research demonstrates that students who do not finish their degree struggle to repay their student loans.

To fulfill your academic plan, you must:

1. Achieve a semester grade point average of at least 3.00. A higher GPA may be necessary to reach good standing.
2. Receive passing grades in all completed courses.
3. Limit withdrawals ("W"). Failure to earn credit in 80% of attempted hours will result in noncompliance with the SAP pace requirement.

This academic plan will remain in effect until either:

1. You meet Satisfactory Academic Progress (SAP) requirements; **OR**
2. Your enrollment exceeds the maximum timeframe allowed for your degree program, based on attempted credit hours; **OR**
3. You fail to meet the terms of the plan.

Note: Your academic plan will become invalid if the financial aid office determines at any point that it is not mathematically possible for you to achieve the GPA required for graduation within the 150% timeframe for your degree program.

Student's Name (please print): _____ Banner Student ID: _____

Program Director *Questions about the SAP process? Please contact the Office of Student Financial Aid.*

This student failed at least one federal Satisfactory Academic Progress (SAP) rule for financial aid. It has been determined that the student needs more than a single semester to remediate their cumulative GPA or overall completion rate of coursework. The advisor's role in developing this Academic Plan is to assist the student in understanding how best to structure their coursework so that they can improve their GPA, avoid unnecessary withdrawals, and complete their degree.

Can the student reasonably meet the terms of this academic plan in their current degree?

Yes NO

If yes, please attach the academic plan.
If no, please explain.

What recommendations were discussed with the student to improve their academic performance?

I have met with this student and discussed this academic plan; which if followed, may allow the student to attain the academic standing required for Rowan's graduation requirements. The plan reflects realistic and attainable goals for the student.

Program Director or Designee's Signature

Print Name

Department

Program Director or Designee's Phone/Email

Date

Student Responsibilities: *Read and understand each of your responsibilities, place your initials beside each line.*

I agree to register for the classes I selected with the guidance of my program director.

I agree to contact my program director immediately if I need to revise my coursework registration.

I agree to use academic advising and counseling, as appropriate. I also agree to contact my instructor or my program director if I am experiencing difficulty in classes.

I agree to the targets established in this plan.

I agree to follow the suggestions and recommendations discussed and developed by my program director.

I understand that I have the responsibility to meet with my program director throughout the semester to review my progress and discuss any problems that arise.

I understand that I have the responsibility to follow this SAP improvement plan. Failure to meet Financial Aid Satisfactory Academic Progress (SAP) requirements will result in the suspension of my financial aid eligibility. The plan reflects realistic and attainable goals.

STUDENT'S Signature

Date