

**Registration Adjustments Form**

To Add, Drop and Withdraw Courses

*By submitting this form, you are certifying that you understand the "Registration Adjustments (add/drop/withdraw) policy" for GSBS and understand how these actions impact your time to graduation, billing and financial aid.*

The full policy can be found here: <https://www.rowan.edu/som/gsbs/current/registration-adjustments.php>

**Name:** \_\_\_\_\_ **ID Number:** \_\_\_\_\_**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_**Semester:**  Fall  Spring  Summer **Year:** 20\_\_\_\_\_**Status:**  Matriculated  Non-Matriculated (Quick Admit)

**How to use this form:** Please refer to the [academic calendar](#) to verify the add/drop/withdrawal deadlines. If you are adding a course that has already had two class meetings, course director approval is required. No course director approval is needed to drop or withdraw from a course.

**Special Instructions for Independent Study and Laboratory Research:** If you are adding an independent study course you must also submit your complete letter of agreement with your mentor's signature before submitting this form. If you are adding a laboratory research course, you must also submit a complete letter of agreement with your mentor's signature AND take in-person and online lab safety training. Please contact the GSBS office for more information. Letter of Agreement forms can be found [here](#).

**Are you dropping or withdrawing from all of your courses for this term (all-enrollment withdrawal)?**

Yes  No If yes, and you plan on returning to GSBS within the next year, please see the policy on Leave of Absence found in the Student Handbook.

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 Add  Drop  Withdraw

Course Name and Number: \_\_\_\_\_ CRN: \_\_\_\_\_

 Add  Drop  Withdraw

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